

HOSPITALITY
WITH
A SYSTEM



protel Front Office

PROTEL ACTIVE DESKTOP

Product information

PROTEL ACTIVE DESKTOP



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protel Active Desktop: Get active!

- clear
- always current
- interactive

Some questions pop up anew every day

protel Active Desktop is an alternative, individually-configurable start screen for the protel SPE and protel MPE hotel management systems.

protel Active Desktop, that is your individual, interactive hotel work station: At a glance and with a single click, you'll have access to exactly the information you need for your daily work processes—clear, current and interactive.

protel Active Desktop serves you central status information on a silver platter: Which guests are checking in today? Which guests have already arrived and are waiting for their rooms? How many clean rooms do I have at the moment? Who is currently checked-in? Who's departing again today? What events do we have planned for today at the hotel? How many clean rooms do I have at the moment? Which tasks are scheduled for today?

Always up-to-date:

protel Active Desktop lists are automatically updated at configurable intervals, but can also be manually retrieved at any time.

For increased clarity:

sort the list entries with a single click at the head of the table.

The screenshot shows the protel Active Desktop interface with a navigation bar at the top containing: Bars, Rezeption, Housekeeping, Bankett, and Info. The main content area is divided into several sections:

- Anreisen:** A table with columns: Zl., Zl.Stat., Gast, Abr., VIP, Aufemb. It lists arrivals for dates 25.03. and 24.03.
- In House:** A table with columns: Rm., Rm.Stat., Guest, Arr., Dep., VIP, Stays. It lists current room statuses and guest names like 'Voucher-Sales', 'Arnalt, Fred', etc.
- Queuing:** A table with columns: Rm., Guest, Arr., Dep., VIP. It shows a list of rooms and guests waiting for check-in.
- Front Office Outlines:** A text box providing summary information: 'Front Office Outlines (Protel: 09.04.06 10:38) Musical-Karten besorgen: Cats, So 20:00, 2 x Plaidatoprene 1.2 x Shuttle ab Hotel 19:15'.
- Traces:** A table with columns: Department, Text, Date, Time, Rm., Guest, VIP. It shows a trace entry: 'Front Office: Musical-Karten besorgen 21.03.09 10:10:10 Osthaus, Manfred VIP:3'.

protel Active Desktop: alternative start screen with a selection of active lists

- process-orientated
- structured

By clicking on an element of the clearly presented lists, you gain direct access to the corresponding protel dialog. Thus, processing of reservations and guest data becomes a structured work flow, whose progress you can monitor at all times via the automatically updated lists.

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A „proper“ desktop for each department

protel reports on demand:

- Standard protel reports
- Individual queries
- department-specific
- can be individually upgraded

protel Active Desktop: a small add-on module for a big effect. Whoever is familiar with flexible protel reporting knows that no question goes unanswered here. protel Active Desktop brings you standard reports, along with the results of data bank queries specifically generated for you.

However, everyone doesn't have to see everything. To the contrary: every department—if not even every employee—has very specific requirements for information.

This is why you can create several "Active Desktops", and configure these for different, highly individualised task areas, e.g., one for the front desk, with all lists concerning check-ins and check-outs, another for housekeeping, yet another for banquet management...

protel Active Desktop with desktops for reception, housekeeping, banquet and additional information.

For example, a desktop for housekeeping can display the status for room cleaning, as is the case here, the list of guests "in-house" and the traces, the assignments for maids.

Status	#
Arrivals	16
- without Room	15
Dirty	54
- Arrival	1
- Staying	29
- Free	21
- Guest in Rm.	3
Touched	1
- Arrival	0
- Free	1
Cleaning in Progr.	2
- Arrival	0
- Staying	0
- Free	2
Clean	11
- Arrival	0
- Staying	1
- Free	10
Checked	120
- Arrival	0
- Staying	0
- Free	120
Out of Service	2
Blocked	0

Department	Text	Date	Time	Rm.	Guest	VIP
F Housekeeping	Vase auf das Zimmer stellen	22.03.08	---	301	Huff, Kristine	
F Housekeeping	Obstkorb - ACHTUNG: keine Zitrusfrü	22.03.08	---	416	Lemmer, Manfred	
F Housekeeping	Allergikerbettwäsche, täglich drei	22.03.08	---	110	Detroy, Susanne	
F Housekeeping	Zwei Flaschen Wasser	22.03.08	---	304	Jellinek, Magret	

Zi.	ZiStat.	Gast	Anr.	Abr.	VIP	Aufenth.
CI 595	schmutzig	_Voucher Sales	21.03.	23.03.		0
CI 597	schmutzig	Arnold, Fred	21.03.	23.03.		29
CI 103	schmutzig	Derolf, Hans	08.03.	23.03.		12
CI 112	schmutzig	Derolf, Hans	08.03.	23.03.		12
CI 110	schmutzig	Detroy, Susanne	20.03.	23.03.		3
CI 122	schmutzig	Detroy, Susanne	21.03.	23.03.		3
CI 600	schmutzig	Detroy, Susanne	21.03.	23.03.		3
CI 406	schmutzig	Doividal, Hara	08.03.	25.03.		7
CI 409	schmutzig	Estl, Dr. Anja	07.03.	24.03.		3
CI 109	sauber	Fernes, Claudio	08.03.	01.04.		32
CI 106	schmutzig	Finken, Prof.	08.03.	03.04.		0
CI 202	schmutzig	Fitroy, Henry	21.03.	23.03.		0
CI 303	schmutzig	Glanmeier, Ulrich	05.03.	24.03.		19
CI 209	schmutzig	Hermeth, Alexander	21.03.	22.03.		2
CI 201	schmutzig	Huff, Kristine	21.03.	23.03.		0
CI 594	schmutzig	Huff, Kristine	21.03.	23.03.		0
CI 305	schmutzig	Jahn, Siegfried	21.03.	23.03.		28
CI 304	schmutzig	Jellinek, Magret	21.03.	23.03.		21
CI 215	schmutzig	Kahlke, Werner	08.03.	27.03.	VIP2	115
CI 107	schmutzig	Krusc, schmi	21.03.	23.03.		0
CI 416	schmutzig	Lemmer, Manfred	06.03.	02.04.		9
CI 210	schmutzig	Maschke	21.03.	23.03.		0
CI 411	schmutzig	Meinof, Hanna	07.03.	30.03.		26
CI 118	schmutzig	Müller, Prof. Andreas	21.03.	23.03.		5
CI 504	schmutzig	Nokia	16.03.	25.03.		0
CI 101	schmutzig	Osthuus, Manfred	21.03.	23.03.	VIP3	30
CI 121	schmutzig	Schmidt, Dr. Erna	21.03.	23.03.		0
CI 206	schmutzig	Schmidt, Erna	21.03.	22.03.		0
CI 116	schmutzig	Süßlich, Christian	20.03.	22.03.		0
CI 203	schmutzig	Tenner, Ulrich	09.03.	09.04.		0
CI 211	schmutzig	Volvic	21.03.	23.03.		0
CI 108	schmutzig	Wischel, Richard	08.03.	04.04.	VIP 1	0
CI 123	schmutzig	Zrenner, Karl	05.03.	09.04.	REF	15

A desktop for housekeeping (example): All tasks at a glance

Every single desktop can be individually configured: It's your choice:

- standard reports from protel reporting (check-ins, check-outs, etc.)
- reports individually configured for you

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Also on your desk: the whole world

Also possible: integration of additional contents "beyond protel". These might be, for example, locally maintained HTML pages, or frequently-visited web pages such as events guides, timetables and flight schedules, or the current weather report:

Whatever a guest wishes to know with protel Active Desktop, no question remains unanswered:

- Events guide
- Ticket shops
- Weather report
- Timetables and flight schedules

The screenshot displays the protel Active Desktop interface for a reception desk. The top navigation bar includes tabs for Basis, Rezeption, Housekeeping, Bankett, and Info. The main content area is divided into several sections:

- Local News:** A widget for "dortmund.de" with a headline "...so will ich im Alter leben" and a sub-headline "Qualifizierte Fachberatung sowie ein breites Informations- und Unterhaltungsangebot erwartet die Besucherinnen und Besucher der Hausmesse '3. Markt für Wohnideen, Dienstleistungen und Gesundheit in Dortmund' am Mittwoch, 27., und Donnerstag, 28. Mai, jeweils von 10 bis 18 Uhr. Der Eintritt zu der Veranstaltung in der Berswordt-Halle und auf dem Friedensplatz ist frei. Die offizielle Eröffnung übernimmt Bürgermeisterin Birgit Jörder am Mittwoch um 11 Uhr."
- Flight Information:** A section for "Austrian Airlines" with a search form for flight numbers and arrival/departure times. The form includes fields for "Ankunft / Abflug", "Ankunft / Abflug", "Datum" (24. Mai 2009), and "Uhrzeit" (11:30). A "Suche starten" button is visible.
- Weather:** A "Wetter Schnellsuche" section with a search box and a "Suchen" button. Below it is a "Vorhersage Deutschland (12:00)" section showing a weather map of Germany with temperature forecasts for various cities.

protel Active Desktop: Invite the whole world into your protel

Select alternative contents such as

- static HTML pages from your server
- HTML pages from the Internet (timetables/flight schedules, weather reports, among others)




Naturally, you may freely combine display of such HTML pages with protel reports, for example integrating the events calendar for your city into the reception desktop...

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For all SQL installations of

-  protel SPE
-  protel MPE
-  protel smart

Range of application

protel Active Desktop is an optional CKit upgrade of the protel software. The alternative start screen displays an individually-configurable selection of reports in the shape of interactive lists, as well as additional alternative HTML content.

The functions described in this documentation are available for SPE, MPE and smart installations on an SQL basis, from version 12.625.

 The new protel Active Desktop is a add-on module subject to charge. Get the details from our sales team.

Consulting and installation

First, working with you, we plan how protel Active Desktop can best support you and your employees. How many desktops will you need? Which reports are required? Which Internet pages shall be integrated?

Then, we implement the software and configure "your" protel Active Desktop--exactly in the way you need it.

The design of protel Active Desktop can be exactly adapted to the CD of your hotel. We recommend you entrust an agency with this. We'll be glad to provide you with the required information.

Talk to us if you have questions or require additional information! We're happy to advise you!

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